

# Margaret River Primary School

*An Independent Public School*

## Information Booklet 2019

Information for parents and children attending MRPS



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## **VISION STATEMENT**

*“Our school vision is to provide a supportive, professional, skilled, creative environment so all students can grow in knowledge, experiences and friendship, support each other, share their achievements and work towards realising their dreams.”*

We have strong community support for the school, where parents and the local community actively assist in school activities. Our students have the opportunity to participate in a wide range of specialist areas in and out of school to complement the core learning curriculum. Our school offers unique programs in Music, Art, Indonesian, Science, Digital Technology and Physical Education that reflects the skills and interests of our local community.

Our teaching staff bring considerable experience to the school and the programs offered. We actively promote inclusive pastoral care and foster the development of social and emotional wellbeing. We take a whole school approach to literacy and numeracy. Our schools wide pedagogy embraces Inquiry Learning and is well supported by ICT.

The school has experienced significant growth in numbers in recent years with more than 860 students currently enrolled.

## PRINCIPAL'S WELCOME

Welcome to Margaret River Primary School, an Independent Public School

Situated in the very heart of Margaret River, our school is part of an education precinct encompassing not only the primary school, but our High school and the Margaret River Education Campus. We are the largest primary school in the Southwest and enjoy working in collaboration with neighbouring schools.

'Multiple Intelligences' challenge schools to meet the individual needs of all learners, unlocking the talents, gifts and potential of each and every student with whose successful development we're entrusted. We support parents in wanting the very best for their children.

We want it *all*... We want our children to be academically robust; significantly astute; physically sound; artistically creative; morally and ethically prepared; self-reliant and independent in their learning; technologically adept; media-wise; globally and environmentally aware.

The challenge of meeting the needs of tomorrow's young adults is impressively met at Margaret River Primary. We have an experienced, well-qualified, enthusiastic staff; outstanding specialists in Music, Art, Drama, Indonesian, Physical Education and Digital Technology, attractive grounds and buildings; excellent teaching and learning resources; and the energy and will to help children joyfully discover and develop their potential.

The best we can help achieve for each child will be the result of *partnerships*; strong relationships between staff, students and parents, but also with other schools, with local businesses, service organisations and other government and non-government organisations.

Working together we can achieve success which results in lifelong learning. At school we build on the foundation laid by parents and we encourage parents and carers to become actively involved in school life. Parents can assist the partnership by ensuring their child is fully equipped to take full advantage of all that is offered at school. Encourage and talk to your child as much as possible.

We look forward to a happy and productive year.

Aaron Thomas  
Principal

# 2019 PROGRAMME

## ASSEMBLIES

Student Assemblies are convened on Monday morning at 9:00 a.m. Junior, Senior or Combined assemblies are led by Student Councillors and Faction Captains. Matters discussed are reminders about the week's programme, day-to-day events or problems; School Rules; the week's Virtue; minor presentations or congratulations for individual, class or school effort and some class presentations. Merit Certificates are awarded for effort, improvement or excellence.

## ATTENDANCE

Student attendance at school is crucial to ensure your child has the best chance of learning.

Please provide the school with explanations of absence for your children. Your children's records of attendance, along with identification of absences that have and have not been explained, are maintained on the electronic Schools Information System and are checked regularly by the District Attendance Officer. An absence notification can be a phone call to the school, a notification through the school App that you can download to your mobile phone or a written note to the teacher explaining why the student was away.

*From the policy:*

The School Education Act 1999 requires compulsory aged students, as defined in the Act, to attend school or participate in an educational program of a school. Principals are responsible for recording and monitoring the attendance of all students and for implementing appropriate strategies to restore attendance if necessary. It is occasionally unavoidable that students will miss school, whether through illness or urgent appointment. All absences must be explained for the benefit of the District Attendance & Welfare Officer, who reviews attendance at each school term.

It is widely recognised that students need to attend school on a regular basis to gain the maximum benefit from schooling in order to optimise their life opportunities. It is also widely recognised that attendance problems are best managed by early identification and intervention.

The School Education Act 1999 requires compulsory aged students, as defined in the Act, to attend school, or participate in an educational program of a school, on the days on which the school is open for instruction unless an arrangement in writing has been entered into for a student.

Although there is no legal requirement in the School Education Act 1999 for pre and post-compulsory aged students to enrol in a school, there is an expectation that once enrolled students will attend on a regular basis, and positive attendance patterns should be fostered with all students by schools.

- a) When a student has been absent from school and an acceptable explanation has not been forthcoming, the school is to send a written request for an explanation to the student's family to establish the reasons for non-attendance.
- b) If a student's attendance rate falls below 95% over a ten week period, the school must further investigate the reasons why the student is not attending school.

## BEHAVIOUR MANAGEMENT POLICY

The school's Behaviour Management Policy encourages and rewards good behaviour. Cross-school faction points are awarded for numerous creditable acts and frequently for good work. Our school also recognises the efforts of students through fortnightly Merit Certificates. Teachers and classes are encouraged to nominate students for these awards. Parents of students who demonstrate notably positive behaviour receive notification.

Misbehaviour is recorded on the School Information System. A child who continually offends will be assigned time out. Parents are contacted, in writing, to notify them of the offences and consequences incurred.

## **BELL TIMES**

Punctuality is expected, if your child/children are late to school they require a late note from reception. The first bell is 9:00 a.m. Recess is 11:00 – 11:25 a.m. Children eat lunch in classrooms between 12:55 – 1:05 pm. Their play break extends from 1:05 – 1:50pm. School is dismissed at 3:20 pm (Pre-Primary finishes at 3.10 pm and Kindy at 3.00pm). If you are taking your child/children out during the school day you must come through the office and have them signed out.

## **CANTEEN LUNCHES**

Canteen lunches are available at the school on a daily basis. A menu with prices is issued early each term, in the school's newsletter. Our canteen will operate from the beginning of the first week of school. Parent helpers are *most welcome* in our canteen! Our newsletters remind specific parents about the current week's canteen roster.

## **LOST PROPERTY**

Lost Property boxes are located on the school verandas. They are open daily between 8:30 a.m. and 3:40 p.m. Please ask your child to check for lost items regularly.

## **NEWSLETTER**

Our fortnightly newsletter keeps parents and students up-to-date with the school's activities, reporting on events that have happened and advising of upcoming events. The newsletter is sent via email, if you would like a hard copy please notify the front office.

## **PARENT HELP**

Parent help is much appreciated. Each year parents help us in many different ways, including volunteering to assist at classroom level, covering books, helping at Busy Bees and preparing food at the canteen. Parents attending any overnight camps will need a Working With Children's Check.

## **PARENTS & CITIZENS**

Parents and Citizens meetings are held monthly, any change to these arrangements will be advised following the 2019 AGM and via the fortnightly newsletters. Numerous P & C committees operate to assist specific projects and programmes. There is a P & C contribution of \$30.00 per family which is sought to assist our parent body to provide additional support to the school.

## **PARKING AND STUDENT DROP OFF / PICK UP**

Please use the student pick up and drop off zone in the southern laneway but avoid parking in this zone. There is also a car park along Georgette Street with four drop and kiss zones. The Staff Car Park is for school employees only. You may use the Admin Car Park if you have an interview with a member of MRPS staff. It is a safety issue if these car parks are used for students being delivered or picked up from school.

## **PERSONAL ITEMS LIST**

To assist your child to do his/her best, parents are requested to ensure that children have ALL items listed on our school supplies lists, copies of which are available from the school's office reception.

Our supplies lists specify certain items which have been selected by teachers and our supplies list committee.

Please assist by purchasing the specified item(s), to allow uniformity of instruction. If your child doesn't have an essential item of equipment, it's a disadvantage to learning. Please provide your child with all the tools for a successful year in 2018.

## **PLAYGROUNDS**

There are designated play areas for the different year levels. Years 1-3 have a playground near the basketball courts, the year 4-5 students have a playground between the transportables, and the Kindergarten and Pre-Primary have their own within the fenced areas near those classrooms.

## **PROBLEM?**

Most school problems can be resolved by making an appointment to discuss them with your child's teacher. Not only is it a courtesy to always make this your first step in resolving a problem, by doing so you will also be complying with the *Disputes and Complaints Policy*:

### **A1.1 SCHOOL LEVEL RESOLUTION**

*Stage 1. Discussion with staff member* Contact the class teacher or other relevant staff member to discuss your complaint. This is best done by making an appointment through the school office. The staff will work with you to resolve the problem.

*Stage 2. Review or investigation at the school level* Contact the principal who will work with you and the staff member to resolve the problem. You may wish to formalise your complaint. To do this, you may write to the principal who will acknowledge the complaint with a written reply as soon as possible, even if a resolution is not available at this stage.

You can book an appointment with your child's teacher by ringing the front office or by writing a note.

## **RECORDING & REPORTING**

Student progress is recorded at all levels. Student Reports are issued in July and December, in the final week of the semester.

## **SCHOOL BOARD**

Our school annually forms a School Board, the members of which are drawn from parents of students at the school, members of the general community, and staff of the school. The Board is formally accountable to the Minister for Education, and its functions include:

- Establishing, and reviewing the school Business Plan.
- The planning of financial arrangements necessary to fund the Business Plan;
- Evaluating the school's performance in achieving targets set in the Business Plan;
- Approval of a Code of Conduct, i.e. Discipline Policy;
- Determining a Dress Code for the School.
- Marketing.
- Determination of fees and charges.
- Determining sponsorship and advertising.

The Board is strictly focused on strategic functioning of the school not the daily operational functions.

## **SCHOOL BUSES**

The school bus service caters for our school. Many students catch these buses daily. You are required to register for this service with the Department of Transport on line at [www.schoolbuses.wa.gov.au](http://www.schoolbuses.wa.gov.au).

Children **MUST** observe bus regulations:

- Do not move from their seat while the bus is in motion.
- Don't lean out of windows, or against the door.
- Do not cause a disturbance or interfere with other students.
- Obey your driver's instructions.
- Stand well back after alighting from the bus.

Children who persist in breaking any rule(s) are banned from using the bus for specific, increasing periods of time.

Rosa Brook, Redgate, Augusta, Molloy/South and Ellis Estate are coordinated by the Margaret River High School. Please direct all queries regarding these services to Margaret River High School on 9757 0700.

## SCHOOL CONTRIBUTIONS

A voluntary School Contribution of \$60.00 permits the school to purchase numerous important items essential to the learning programme.

It would be appreciated if this contribution could be paid as soon as possible, to enable the school to purchase vital equipment, student materials and sporting equipment. Eftpos facilities are available and bank details are BSB 016 520 A/C 1082 74409 for direct deposit.

## SCHOOL TERMS

Term 1 Monday 4 <sup>th</sup> February – Friday 12 <sup>th</sup> April	Term 2 Monday 29 <sup>th</sup> April-Friday 5 <sup>th</sup> July
Term 3 Monday 22 <sup>nd</sup> July – Friday 27 <sup>th</sup> September	Term 4 Monday 14 <sup>th</sup> October – Thursday 19 <sup>th</sup> December

## SPECIAL PROGRAMMES

Our school has Specialist Teachers in Visual Arts, Music, Physical Education, Science, Indonesian Language and Media. The school encourages teachers to meet the individual needs of students, through provision of support through Inquiry Learning, an ICT-based approach to independent student-centred learning.

Gifted and Talented students are extended in class and the school offers exceptional students the opportunity to study special courses at an advanced level, at MRSHS

Instrumental Instruction classes in guitar, flute, clarinet and brass offer advanced Music students free access to specialist tuition. The school has a Senior and Junior choir.

## UNIFORMS

All students are expected to meet dress requirements. From the time of enrolment, parents are asked to take responsibility for outfitting their children according to the requirements (Section 7.2 Dress Requirements for Students Policy). The dress requirements for our school, as determined by our School Board, are:

### Summer Uniform:

**Girls:** Green checked dress or black skirt or black shorts; white/green polo shirt; suitable closed footwear, green broad-brimmed hat.

**Boys:** Black shorts and white/green polo shirt, suitable closed footwear, green broad-brimmed hat.

### Winter Uniform:

**Girls:** Green windcheater or green zip jacket, black track pants, slacks, skirts or shorts; white/green polo shirt; suitable closed footwear.

**Boys:** Green windcheater or green zip jacket, black track pants, trousers or shorts; white/green polo shirt; suitable closed footwear.

**\* Strictly no denim, jeggings or leggings**

A green broad brimmed hat is required by all students to be worn all year round when outside.

Uniforms are sold from the uniform shop. It is a good idea to buy uniform items before school commences, so that new students feel part of the school from their first day. Cost of new school uniform items is kept to a minimum. We strongly recommend that all items are clearly marked with the child's name and room number.

## WEBSITE

The School has an amazing and informative website that you can easily access, just Google Margaret River Primary School and have a look at what our school has to offer and the many activities that the students undertake throughout the year. We also have a phone App that you can download, this allows you to send an absentee notification, view our term planner and receive notifications for upcoming events.

We look forward to a successful partnership. If you have any questions or queries please feel free to contact the school on 9757 2666.